

NPC Budget table				
Travel Expenses	Requested (y/n)	From (City, Country)	To (City, Country)	Comments
<b>Return international flights</b> <i>Must be booked through the lab, following DOE rules. Max \$1500</i>				
<b>Return domestic flights</b> <i>Must be booked through the lab, following DOE rules. Max \$500</i>				
<b>Support for return journey using personal car</b> <i>May be supported depending on relative cost to fly vs drive</i>				
<b>Taxi from Chicago airports</b> <i>maximum \$130</i>				
<b>Travel Total</b>				
Local Expenses	Number of days			Comments
<b>Rental Car</b> <i>Assume \$38/day</i>				
<b>Accommodation</b> <i>Offsite accommodation will be supported only when off site is not available</i>				
<b>Per diem</b> <i>Maximum \$35/day</i>				
<b>Local Expenses Total</b>				
Other expenses	Type of expense	Cost	Justification	
<i>Please include details of any expenses not covered above. These must be fully justified in the budget documentation</i>				
<b>Expense 1</b>				
<b>Expense 2</b>				
<b>Expense 3</b>				
<b>Other Total</b>				